



## Rigging glossary

Please note that you will only receive the service that you have paid for. Any additional work required on-site will have to be paid for prior to the work being undertaken.

### **DROPWIRES**

Drop wires should only be used to suspend light weight static loads, e.g., banners/ simple light weight structures. 6mm steel wire rope c/w adjustable fixed end eye termination. Any length. Static load only up to a max of 50kg (0.5kN). Not to be used as a lifting point i.e., chain hoists may not be suspended from drop wires.

Ordering of a drop wire does not include hoisting and fixing service this must be ordered separately (see below).

### **LIFTING POINTS**

All lifting points are assembled using accessories capable of supporting a load of 500kg (5kN). Allowable loading per point needs to be checked prior to tenancy as point loading is location dependant within the venue. Ordering of a lifting point does not include the supply of a chain hoist. This must be ordered separately (see below).

There is a charge for Excel to connect clients own chain hoists to the venue. Lifting points that require spreader beams may be charged as two lifting points. The spreader beams used to facilitate the lifting points is not charged for.

### **ELECTRICAL CHAIN HOIST**

500kg WLL chain hoists including control. Our hoists will not usually be installed before the first day of tenancy. Electrical chain hoist load redundancy can be taken into consideration on an individual hoist basis. If the point load on the hoist is less than 50% of the WLL of the hoist including allowance for dynamic load, then a secondary suspension will not be required.

### **BANNER RIGGING**

For all PVC/FABRIC BANNERS. PVC banners should be produced with a 75mm diameter pocket at the top and bottom.



Up to 2500mm wide (inc. 2 wires) is one price. ("B01") and 2551mm –6000mm wide is another ("B02") Banners wider than 6m, box banners or unusual shapes / material will be priced upon application.

Banners may be delivered before the first day of tenancy to allow us to rig the banner/s before anyone arrives. If banners do not get delivered before this date, then a hoist and fix charge may apply (see below).

Banners will be rigged to your plan. Make sure you have included all the correct information as any on site banner moves / banner shuffles will be charged. EES Rigging cannot be held responsible for lost or damaged banners.

## **TRUSS**

The most used truss at Excel is James Thomas 305 super truss (30cm x 30cm quad truss). Truss is charged by the metre or part thereof. We do have other sizes of truss in stock, prices upon application. All trusses will be silver.

## **CATENARY WIRES**

Our catenary wires are 10mm steel wire. This is charged per metre. Please ensure that your attachments are suitable to fit this dimension.

## **HOIST AND FIX CHARGE**

This service is used if you require us to hoist and fix your structure / banner for you (so that you do not have to hire in plant, lifting equipment and rigging personnel yourselves).

It includes our use of labour, machinery, and time. (A labour charge will be added separately if the nature of the design / job is complex). You must state a time and date when ordering to avoid delays. As you can appreciate that the exhibition floor gets busy during build up and that access gets quite restricted. You do not need to order this service if you have ordered banner rigging and that your banner is delivered by the banner deadline. This service does not include any de-rigging service as this needs to be ordered separately (see below).

## DE-RIG SERVICE

As above but in reverse. We cannot guarantee a time for the de-rigging and lowering of your structure / banner. **This will not happen on the first night of breakdown unless prior agreement with the rigging manager, the show organiser, the venue health and safety officer and the event manager.** This is because of the usual level of high exhibitor activity on the first night of breakdown. Any out of hours work may incur additional costs.

## PLANT HIRE

Our plant only gets hired out with our operators. This is an insurance / Health and Safety requirement. You can bring in your own plant if you fulfil the relevant requirements - licenses - PPE (including hard hat with chin strap, etc.) **Note this venue operates a non-climbing policy.**

## LABOUR

It is sometimes necessary to charge a labour charge for non-rate card services. For example, truss building, complex rigs, etc.

## SURCHARGE

A surcharge of 20% is charged on all orders placed after 28 days before the start of tenancy. This is stated in all show manuals. This is in place so that it gives us time to collate all orders and information in time. This ensures that we have enough equipment / time / labour to fulfil your order. There is a 50% cancellation fee if your order is cancelled after 14 days prior to first day of tenancy and 100% cancellation fee if cancelled on site.